

# MARYLAND STATE DRUG AND ALCOHOL ABUSE COUNCIL

## MINUTES

### July 27, 2006 Meeting

**In Attendance:** Alan Friedman (Acting Chair), Terry Brown (appointee), Dawn James (appointee), Arlene Lee (appointee), George Lipman (Judge, District Court), Peter Luongo (Director, ADAA), Christopher McCully (DBM), Pat McGee (P & P), Kevin McGuire (DHR), Pat Miedusiewski (MHA/DHMH), Robert Nalley (Judge, Circuit Court), Richard Rosenblatt (Assistant Secretary for Treatment, DPSCS), Alan Woods (Executive Director, GOCCP), Suzan Swanton (Executive Director)

#### I. Call to Order

The meeting was called to order 2:00 p.m.

#### II. Announcements

- a. Alan Friedman, serving as acting chairperson, introduced Suzan Swanton as the new executive director of the council.
- b. *Blueprint for the States: Policies to Improve the Ways States Organize and Deliver Alcohol and Drug Prevention Treatment*, a publication of Join Together (Boston University, School of Public Health) was discussed. Copies of the publication were mailed to council members prior to the meeting and were available to the public in attendance at the council meeting. It was noted that of the six recommendations made by the panel of experts, Maryland is already implementing at least five of them. Members of the council members, as well as the public in attendance, were urged to read the *Blueprint* and bring recommendations for future tasks and ways to inform the council's work.
- c. It was announced that September is National Alcohol and Drug Addiction Recovery Month and that ADAA will be holding a kick-off festival on September 8, 2006 from 11:00 a.m. to 1:30 p.m. on the lawn in front of ADAA. State and Local Council members, Treatment, prevention and recovery resource providers, legislators, and other State officials have been invited. The Governor will be in attendance in order to proclaim September as "National Alcohol and Drug Addiction Recovery Month in Maryland". More information can be found at [www.maryland-adaa.org](http://www.maryland-adaa.org). To RSVP, contact Laura Burns-Heffner at 410-402-8611 or [recovery@dhhm.state.md.us](mailto:recovery@dhhm.state.md.us). It was requested that someone working with and/or advocating awareness of the causes and consequences of Fetal Alcohol Syndrome be contacted to set up an information table, and that the State DAAC and MHA have a table.

#### III. Old Business

- a. A summary was given of what occurred at the last meeting and the council's activities since that time. At the last council meeting: initial efforts in conducting the State Survey of Resources were presented; it was noted that the Local Councils had just submitted their initial plans to ADAA; a draft copy of the State Council's report to the governor was distributed and comments solicited; and, a report on the assessment and treatment of DWI offenders in Maryland was presented by Dr Arria from CESAR. Since the last meeting: the Planning and Coordination Sub-Committee continued working on the State Survey of Resources Matrix; the Local Councils have provided two updates to their plans (initial plans and updates can be found at [www.maryland-adaa.org](http://www.maryland-adaa.org)); and, the initial report to the Governor was presented to him on September 9, 2005.
- b. **Committee Reports:**
  - i. Because the work assigned to the Healthier Maryland Committee and the Safer Neighborhood Committee was dependent on the work of the Planning and Coordination Committee, these two committees have been inactive, pending the completion of the survey of State resources.
  - ii. **Planning and Coordination Committee:** The committee report was given by the chair, Peter Luongo. He submitted the current draft State Survey of Resources matrix to the council. Stressing it was a conservative estimate and that data from Health Choice and MSDE were pending, he noted that it appears that the state budgets a minimum of \$247, 530, 194.00 for drug, alcohol and tobacco abuse prevention, intervention and treatment. Of that amount, only \$123, 879,484 is contained in ADAA's budget. The figures represented on the matrix are budgeted amounts for FY 05. The committee will begin requesting amounts budgeted for FY 06 and 07 from each agency surveyed in order to analyze for three year trends. It was requested that the committee expand its inquiries to the Judiciary which received funds for drug treatment court via the Drug Court Commission. Dr. Luongo stated that after completing the three year survey of resources, the council would be able to determine if the state's resources were being used to support state policy. Alan Friedman commented that we not only want to know how much the State is spending, but what are we buying with it and is it worth it?
  - iii. Dr. Luongo also reported on the 7% increase in budget allocations ADAA received for FY 07. Approximately half of these dollars will be spent to improve the prevention, intervention and treatment infrastructure.
- c. Judge Lipman noted that he had completed a written protocol for 8-507 procedures. Before the meeting, he gave a draft copy to Delegate Menes for review.
- d. Gray Barton informed the Council that the Drug Treatment Court Commission received \$4.9 million dollars for their FY 2007 Budget. This money is to be used to assist in the planning, implementation, and maintenance of drug courts in Maryland. Five hundred thousand of this money has been allocated to ADAA to fund Drug Treatment Court priorities documented in plans submitted by Local Drug and Alcohol Abuse Councils.

#### IV. New Business

- a. **Fund Allocation Formula:** During the recent legislative session, budget language was included that charged the council with the development of a formula for the allocation of all alcohol and drug abuse prevention and treatment funds distributed by ADAA to local jurisdictions. The formula is to be implemented to apply to all ADAA prevention and treatment funds by 2010. A report is due to the legislature by February 1, 2007. Dr. Luongo provided the history behind this request, culminating in the Joint Chairman's Report of 2003. It was suggested that a work group be formed to accomplish this task. A consultant/expert in funding formulae will be hired to work with the workgroup and the workgroup will stay in close contact with the Department of Legislative Services to insure it is meeting the legislature's expectation. Suggested work group members: representatives from DBM, MADC, MACHO, ADAA, CJS/Judiciary, and other stakeholders and members of the council. Terry Brown volunteered to be on the council. It was suggested that someone from the Governor's grants office be a member of the workgroup. Lacking further volunteers, the council and the public in attendance were urged to contact the Executive Director if they wanted to be a member of or suggest a member for the work group.
- b. **Two Year Strategic Plan:** The council was reminded of one of its main charges to "develop a two year plan establishing priorities and strategies for the delivery and funding of state drug and alcohol prevention, intervention and treatment services." The work the Planning and Coordination Committee is doing is the foundation for future committee work and completing the final product of a two year plan.
- c. **Changing Committee Structure:** Originally, three committees were set up: the Planning and Coordination Committee, Healthier Maryland Committee, and the Safer Neighborhood Committee. The Executive Director proposed that this committee structure be changed to provide greater flexibility in meeting the Council's responsibilities under the Executive Order. The proposal provides that the Council operate through work groups rather than standing committees. Time-limited task/work groups would be formed as needed to do the work of the council. This would provide the work groups with specific tasks and outcomes and be a more efficient and effective use of the members' time. The Planning and Coordination Committee would act as the Fiscal and Policy Analysis Work Group. The Council agreed that such a flexible structure would be more efficient and effective in discharging its duties and the new structure was approved without objection.
- d. A motion to create an executive committee was made. The committee would consist of the Chair of the Council and representatives from DHMH, DBM, the judiciary and the provider community. The committee would act on behalf of the council, making decisions and performing activities that require action between meetings of the full council. The motion was tabled until the October meeting. It was felt that there was no current need for an Executive Committee but that one

should probably be formed before the legislative session begins in January 2007 and before the governor's budget is sent to the legislature.

- e. **Additions to work plan from Council:**
  - i. Further attention needs to be placed on the effect of the funding formula, budgetary items and funding issues.
  - ii. At the September meeting, we should look at what the council's next steps are, what work groups can/should be formed, and have a discussion about whether or not the council will become an advocate for more funding.

## **V. Future Meetings**

- a. September 6, 2006 – 2:30 p.m. – 4:00 p.m.
- b. October 11, 2006 – 2:30 p.m. – 4:00 p.m.
- c. November 8, 2006 – 2:30 p.m. – 4:00 p.m.
- d. December 6, 2006 – 2:30 p.m. – 4:00 p.m.

All meetings will be held at Rice Auditorium on the grounds of Spring Grove State Hospital from 2:30 p.m. to 4:00 p.m.

## **VI. Adjournment**

The meeting was adjourned at 3:30 p.m.

# MARYLAND STATE DRUG AND ALCOHOL ABUSE COUNCIL

## MINUTES

September 6, 2006

**In Attendance:** Alan Friedman (Acting Chair), Terry Brown (appointee), Dawn James (appointee), Peter Luongo (Director, ADAA), David Treasure (Dir, Office of Budget Analysis, DBM), Judith Sachwald (Director, DPP), Richard Rosenblatt (Assistant Secretary for Treatment, DPSCS), Linda Hill-Franklin (GOCCP), GOCCP), Ann Chafin (MSDE), Alberta Brier (DJS), Suzan Swanton (Executive Director)

### I. Call to Order

The meeting was called to order 2:40 p.m.

### II. Approval of the Minutes

The minutes of the July 27, 2006 meeting were approved as written.

### III. Old Business

- a. **Fiscal and Policy Analysis Workgroup Report:** This workgroup continues its work on surveying state resources for prevention, intervention and treatment of drug and alcohol abuse. Having completed the survey for FY 05, it is now focused on collecting data for FY 06 and FY 07. The next steps will be to determine what we are purchasing with these funds and what policies are being supported by them.
- b. **Formula Workgroup:** This workgroup had its first meeting just prior to the Council meeting. The task given to the Council by the General Assembly is to develop a formula for the allocation of all funds distributed by the Alcohol and Drug Abuse Administration (ADAA) to jurisdictions for prevention and treatment services. The formula is due to the General Assembly by February 1, 2007. At the meeting, a presentation was made by an expert consultant regarding the use of formulae in allocation schemes. The minutes of this meeting and any information distributed will be sent to the members of the full council. It was recognized that the development of the formula is a topic of much concern in the substance abuse prevention, intervention and treatment community. A great deal of discussion will be held and information considered before any vote and final decisions will be made about the formula. It was emphasized that, when discussing the workgroup proceedings with colleagues, members of the work group, State Council, and of the public in attendance at these meetings, should stress that the formula is in the developmental stages and nothing is final yet.
- c. **Discussion of next steps:** Several handouts were distributed as a means of stimulating discussion regarding the format and content of the strategic plan the Executive Order 01.01.2004.42 tasked the State Council with developing and implementing. One issue to be discussed and determined is how the strategic plans developed by the local drug and alcohol abuse councils interface with the

State Council's plan. Are the priorities and needs found in local plans to be incorporated in the State Council's plan? A suggestion was made to review all local plans for commonalities and uniqueness. Another was made to have local councils make short presentations to the State Council about their plans. It was noted that all of the plans of the local jurisdictions, and their updates, are posted on the ADAA website ([www.maryland-adaa.org](http://www.maryland-adaa.org)).

Another point of discussion regarding the content of the State Plan is that it should address systemic improvements and approaches to the organization and delivery of services in the State.

#### IV. New Business

- a. **Funding Opportunities:** One of the duties of the State Council noted in Executive Order 01.01.2004.42 is to coordinate with the Governor's Grants Office in efforts to seek funds from all appropriate sources for drug and alcohol abuse prevention, intervention and treatment services, and to advise local councils of the availability of such funding. To that end, the Executive Director of the Council has met with the Director of the Grants Office to begin developing a working relationship. She will also attend a meeting the Governor's Grants Office is having with the identified grants person from each jurisdictions to explain the functions of the state and local councils. She distributed copies of *The Red Book: Maryland's Complete Source of State Assistance Programs*. To address dissemination of information regarding grants and additional funding streams, the State Council will post the links to several federal, state and private resources on its website.
- b. **Website:** The State Council has established a website: [www.maryland-sdaac.org](http://www.maryland-sdaac.org). It is currently under construction, with October 11, 2006 as the target date for it to be available. In addition to links to potential funding sources mentioned above, the minutes to council meetings, workgroup meetings, local council plans and updates, and other relevant information and websites will be posted.
- c. **Contributions from Council Members and Others in Attendance:** Concern was voiced as to what the relationship was between the local councils and the State Councils. It was noted that local councils served different functions and were independent of the State Council. It was generally felt that this relationship is undefined. The Executive of the State Council noted that she plans on attending local council meetings of those jurisdictions who would be open to such a visit. These visits will provide an opportunity to clarify what the relationship is. Another issue raised was concern about improving how the agencies represented at the local councils can work more effectively together to address services for alcohol and drug abuse prevention, intervention and treatment.

#### V. Future Meetings

- a. October 11, 2006 – 2:30 p.m. – 4:00 p.m.
- b. November 8, 2006 – 2:30 p.m. – 4:00 p.m.

All of the above meetings will be held at Rice Auditorium on the grounds of Spring Grove State Hospital from 2:30 p.m. to 4:00 p.m.

- c. December 6, 2006 – 2:30 p.m. – 4:00 p.m. – This meeting will be held at the Annapolis Judiciary Training Center.

**VI. Announcements**

- a. The National Alcohol and Drug Addiction Recovery Month Kick-Off Festival will held on September 8, 2006
- b. The ADAA Management Conference will be held October 4-6. All Council members are invited. Interested members are to contact Linda Oney at 410-402-8581.

**VII. Adjournment**

The meeting was adjourned at 4:15 p.m.

# MARYLAND STATE DRUG AND ALCOHOL ABUSE COUNCIL

## MINUTES November 8, 2006

**In Attendance:** Terry Brown (appointee), Chris McCully (Office of Budget and Management), Pat McGee(DPP), Richard Rosenblatt (Assistant Secretary for Treatment, DPSCS), Alan Woods (Dir., GOCCP), Peter Singleton (MSDE), Alberta Brier (DJS), Suzan Swanton (Executive Director)

### I. Call to Order

The meeting was called to order 2:35 p.m.

### II. Approval of the Minutes

The minutes of the September 6, 2006 meeting were approved as written.

### III. Old Business

- a. **Fiscal and Policy Analysis Workgroup Report:** This workgroup continues its work on surveying state resources for prevention, intervention and treatment of drug and alcohol abuse. Having completed the survey for FY 05, it is now focused on collecting data for FY 06 and FY 07. The next steps will be to determine what we are purchasing with these funds and what policies are being supported by them.
- b. **Formula Workgroup Report:** This workgroup has met three times now. There is much discussion about the proper variables to use in a formula that would indicate substance abuse problems and their consequences in a given jurisdiction, the methods of approaching these variables (i.e., rates within a jurisdiction versus each jurisdictions percentage of the total state number), and the proper databases that could measure a chosen variable consistently and reliably. The issue of developing an equitable formula that adequately states the level of need in each jurisdiction is very complex and the workgroup want to ask for an extension from the February 1, 2007 deadline set by the General Assembly.
- c. **Discussion: Formula Report:** Council members discussed several issues concerning the development of the formula as required by the General Assembly. One member noted that population density is left out of the current formula being discussed and that crime “rates” should be used (crimes per 1,000 populations). This data is used by the Justice Department for the distribution of money.

**8-507/8-508:** A discussion concerning the meaning and mandate of 8-507/8-508 arose. Issues of whether or not the State should be “held harmless” for 8-507, whether or not these treatment slots should come from state or local monies, and, whether or not money be separated out for these slots or whether or not it is the responsibility of local jurisdictions to allocate money in their local plans for these treatment slots. It was stated that Baltimore City absorbs the full cost of 8-507.

**Transition Team:** It was felt by members that a letter should be written to Governor-Elect O'Malley's transition team, informing them of the council's work and scheduled meetings.

**Strategic Plan:** A discussion concerning the content and format of the Strategic Plan was held. Should it: address gaps in service delivery in each jurisdiction; address a value of a basic level of care continuum each jurisdiction should have; address best practices and best outcomes; address services for specific co-occurring disorders such as mental disorders or physical disabilities? Suggestions as to an outline/format were also discussed. Some suggestions included the use of the thirteen principles found in the NIDA publications, *Principles of Effective Drug Treatment and Principles of Effect Drug Treatment with Criminal Justice Populations*, or the six recommendations found in the Join Together report, *Blueprint for States: Polices to Improve the Ways States Organize and Deliver Alcohol and Drug Prevention and Treatment*. Members of the Council, who are also providers of substance abuse treatment and prevention services, submitted a plan based on *The Blueprint's* recommendations. This was meant to be part of a larger plan developed by the Council.

#### **IV. New Business**

- a. **Comments from Audience:** Recognizing that changes in Council membership will occur with the change in Administrations, a member extended her thanks to the current members of the Council for their hard work and sincere efforts.

#### **V. Motions**

- a. **Motion:** The Council will accept the recommendations of the Formula Workgroup and, if it requests it, will ask for an extension from the General Assembly from its deadline of February 1, 2007 for the completion of a final report and funding formula. – **Carried**
- b. **Motion:** A letter will be sent to the Governor-Elect's transition team informing them of the work of the Council and the workgroup, and of the times of scheduled meetings. – **Carried**

#### **VI. Future Meetings**

- a. January 11, 2007 – 2:30 p.m. – 4:00 p.m.
- b. February 8, 2007 – 2:30 p.m. – 4:00 p.m.
- c. March 8, 2007 – 2:30 p.m.-4:00 p.m.

All of the above meetings will be held at the Alcohol and Drug Abuse Administration Office, OETAS Training Room on the grounds of Spring Grove State Hospital.

#### **VII. Adjournment**

The meeting was adjourned at 4:15 p.m.

# MARYLAND STATE DRUG AND ALCOHOL ABUSE COUNCIL

## MINUTES December 6, 2006

**In Attendance:** Terry Brown (appointee), Tom Godwin (Mental Hygiene Administration), George Lipman (Judge, District Court), Chris McCully (Office of Budget and Management), Christina Trenton (appointee) Alan Woods (Dir., GOCCP), , Suzan Swanton (Executive Director)

### **I. Call to Order**

The meeting was called to order 2:35 p.m.

### **II. Approval of the Minutes**

The minutes of the December 8, 2006 meeting were approved as written.

### **III. Old Business**

- a. **Fiscal and Policy Analysis Workgroup Report:** Laura Burns-Heffner stated that Dr. Luongo wants to remind the Council members that the Fiscal and Policy Planning committee would like to complete the FY06 & FY07 State Survey of resources for all State agencies that have funding designated for prevention, intervention or treatment of substance abuse. In order to complete the survey, we still need budget information from many of the State agencies represented on the committee. Please contact Laura at 410-402-8611 if you have a question about whether your agency information has been provided.
- b. **Formula Workgroup Report:**
  - i. John Carnevale, the consultant hired to assist the workgroup formula, gave a brief report concerning the complexities of developing and implementing a formula with a hold harmless clause. In various hypothetical formulae that attempted to measure each jurisdiction's "share of the problem" and thus the amount of money needed for treatment, it would cost approximately \$20 million to hold jurisdictions harmless and sufficiently fund all jurisdictions. Mr. Carnevale recognized that this was a lot of money and probably not doable right away. Nevertheless, it will bring attention to the problem of sufficient funding for substance abuse treatment and prevention in Maryland. He emphasized the Workgroups need for more time given the difficulty in determining appropriate variables and databases.
  - ii. Two members from the Formula Workgroup testified before the Council and answered questions. Both members discussed the complex and difficult nature of developing an allocation formula that will equitably distribute funds to each jurisdiction according to their share of the problem. Because of this, the Workgroup is asking for an extension until July 1, 2007 to submit a final report.

**Discussion by Council Members and Non-members in attendance:** There was some discussion about the time extension requested by the Workgroup. Some members felt it may take longer than 6 additional months. In the end the council decided to let the workgroup decide what it thought it could accomplish. The Council will need the report in the first week of June if it is to go to the legislature on July 1, 2006. If the product of the Workgroup is not satisfactory to the council, then the council can return it to the workgroup for further work. Some members thought we should write legislation for the proposed formula to codify. This discussion has been tabled for future debate.

**IV. New Business**

None

**V. Motions**

None

**VI. Future Meetings**

- a. January 11, 2007 – 2:30 p.m. – 4:00 p.m.
- b. February 8, 2007 – 2:30 p.m. – 4:00 p.m.
- c. March 8, 2007 – 2:30 p.m.-4:00 p.m.

All of the above meetings will be held at the Alcohol and Drug Abuse Administration Office, OETAS Training Room on the grounds of Spring Grove State Hospital.

**VII. Adjournment**

The meeting was adjourned at 4:00 p.m.