

MHCJP DataLink Subcommittee Meeting Minutes
September 10, 2013
9:00am – 11:00am

Present: Marian Bland (MHA); Shanna Bittner-Borrell (BMHS); Karyn Black (Charles County CSA); Heather Brown (Wicomico/Somerset CSA); Greg Burkhardt (VO); Kelly Dominic (MCIW-Psychology); Zereana Jess-Huff (VO), Dan Martin (MHAMD); Thomas Martin (DPSCS); Neveh Steele, Jr.; (OOO, MD); Crista Taylor (BMHS); Sharon Tyler (MCAA); Lisa Vronch (DPSCS/ITCD); Christy Wasileisko (MHM), Donna Wells (HCMHA) and Sue Diehl (Consultant).

Absent: Jennifer LaMade (Worcester County Core Service Agency)

Meeting convened at 9:15am

Minutes:

The group was asked to review the minutes for final approval from the August 6, 2013 meeting – The minutes were approved with no edits or revisions.

Welcome/Introductions: Marian Bland welcomed everyone to the 3rd Mental Health and Criminal Justice Partnership DataLink Subcommittee Meeting. Everyone in attendance introduced themselves and what agency they were representing.

Update on Secretary's Priorities:

The priorities were as follows:

- Remove Barriers
- Expand DataLink to other areas
- Develop Public Health Outcomes using Data Link
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Greg Burkhardt discussed some of the barriers that have been removed thus far. Greg also reported that he met with Howard County Detention Center last week to do a tour and walk them through the process. He noted that ConMed has the vast majority of the contracts in the system.

Questions:

What are the expectations of what can be done in your jurisdiction?

May want to take a look at how the data is used?

Concerns:

- Retention of the data – Unfortunately, ValueOpitons' IT unit has confirmed that they cannot retain any CJIS data received by DPSCS. While the possible benefits of doing so are recognized, CJIS information cannot be maintained by non-Public Safety entities as DPSCS is the sole repository for such records (Criminal Procedure Article 10-201).

*Marian Bland will follow-up on the retention of data and report back to the committee. Marian reported Secretary Sharfstein has sent an email to Secretary Maynard and the Attorney General's office is looking into this matter further to see if they can resolve the barrier.

- Marian tabled the discussion on – tracking outcomes, repeat providers and repeat matches until we get clarification of the COMAR or retention of the data. It was suggested that we look at how many people are out of county and what are the CSAs expectations for these situations.
- Cost is/has also been a barrier – depending upon what the data is used for.
- Factor out cost of DataLink – What would be the cost of the entire project? Staffing cost depends on the volume.
- Marian asked how much the project would cost. She mentioned last legislative session she prepared an estimated budget for SB 822(a Wish List Bill). It would be good to put together a budget wish list. BMHS stated 20% is needed for clinician time. BMHS will get the cost to Marian. Zereana Jess- Huff will have to calculate what the cost are for ValueOptions to run and will get this information to Marian. Donna suggested adding administrative cost for CSAs.
- Greg Burkhardt drafted a memo that could be sent out by the department to explain the costs. Suggested that it be in cover letter format and the two secretaries sign the letter. Also, suggested that we reference the tool kit on the letter so it is a comprehensive cover letter. Another suggestion was to have as a part of the tool kit the costs; a statement that states the purpose of the data is for continuity of care; information on the allowable uses for the data.
- Allowing the information to be placed on Care Connect site would reduce the cost.

For CSAs – need to have conversation or what expectations are for the data. They also need to keep marketing it to our fellow CSA colleagues.

- ❖ **County-by-county expansion** – Greg distributed the status report. It's easier to bring new counties on now. Cost is the biggest impediment. Howard County is now on board. Anne Arundel is working on signatures. Harford County is very interested and cost is holding things up. Charles County – in the process of getting signatures now. Wicomico is interested and requested VO to meet with them to discuss. Carroll County is exploring it with the warden now. Outreach by MHA has been done to Montgomery County. The Toolkit will really help with this.
- ❖ **November 12th** – The next **Correctional Administrators meeting** – It would be good to have the Toolkit ready by then. The individuals and/or agencies that need to attend this meeting are: ValueOptions, Donna from the CSA, Public Safety and Marian Bland.
- ❖ **October 23rd** - Joint **Committee on Mental Health** – They will probably want an update on DataLink.
- ❖ **Document Review** – Greg will circulate the documents electronically for final review. The deadline for review and feedback will be next Friday, September 20, 2013. Additions to the document, will be concrete steps for the process of implementation as well as what the data will look like.
- ❖ **Risk assessment document** – Is only for the use of tracing by the committee and reporting out to the department. This document needs to be completed and the following categories

were identified to be added: Data Retention; Cost Expectations, Data Analysis, Service Expectations and Outcome Measures) for three sets of data.

- ❖ **MHM Maryland** – Information is looked at in the booking and intake process to see what services are and how the information can help with continuity of care in the jail. Transitioning planning – using it for planning purposes to help get the client out. Need to figure out how to line the outcome of their work to the outcomes analyzed.
- ❖ **Community supervision data** – What kind of individuals are we seeing in this data? Need to follow up and see how we can use this data to stop the DOC referrals to the CSAs.
- ❖ **Continuity of Care Group** – How are they using data? It was suggested that Dr. Goldberg be invited to come to the next meeting.

Next Meeting scheduled for October 1, 2013 TBD.

Meeting adjourned at 10:35am