

MHCJP DataLink Subcommittee Meeting Minutes
October 1, 2013
9:00am – 11:00am

Chairs: Marian Bland, MHA-OSNP and Crista Taylor, Behavioral Health Systems
Baltimore

Present: Shanna Bittner-Borrell (BHSB formerly BMHS); Karyn Black (Charles County CSA); Heather Brown (Wicomico/Somerset CSA); Greg Burkhardt (VO); Kelly Dominic (MCIW-Psychology); Ilana Iacobovici, M.D., (ConMed); Zereana Jess-Huff (VO), Dan Martin (MHAMD); Thomas Martin (DPSCS); Nevett Steele, Jr.; (OOO, MD); Crista Taylor (BMHS); Sharon Tyler (MCAA); Lisa Vronch (DPSCS/ITCD); Christy Wasileisko (MHM), and Sue Diehl (Consultant.)

Absent: Jennifer LaMade (Worcester County Core Service Agency); Donna Wells (HCMHA)

Meeting convened at 9:10am

Welcome/Introductions: Marian Bland welcomed everyone to the 3rd Mental Health and Criminal Justice Partnership DataLink Subcommittee Meeting. Everyone in attendance introduced themselves and what agency they were representing.

Review Minutes:

The group was asked to review the Minutes for final approval from the September 10, 2013 meeting. The Minutes were approved with no edits or revisions.

Update on Resolution of Barriers:

- Marian has not heard back from the A.G.'s office as it relates to the retention of data.
- Tom Martin said his A.G.'s office wanted to know what the information would be used for. Tom also discussed a Research Committee which he is a member of, this committee would use and obtain information for Research papers i.e. methodology and hypothesis. Tom said, there would be a classic application to request use of data. This process would explain exactly what the information is needed for. The committee meets every two months.
- Marian Bland will check with Daryl to make sure this is the direction MHA wants to go in and report back to the committee.
- Arrest data has been helpful for providers. It would be good if providers were also notified when the person was released.
- Develop Public Health Outcomes using Data Link – It would good to find out how jails are using the data that VO sends. Is the medication information being sent being reviewed by the appropriate jail staff within 48-72 hours. Transition planning and identifying additional services a consumer may need is a good way to use data.
- Federal reporting - what is being reported vs. what is actually in the system?

Review of Toolkit: (Handouts distributed)

- Documents included in the Toolkit (Cover Letter, MOU Template, Overview, and sample of data)
- The Cover Letter will discuss cost, so there is no need for a cost analysis to be a part of the Toolkit.
- Greg will send revised documents for Toolkit to group by end of the today.
- Greg Burkhardt asked the question at what point could the documents in the Toolkit be sent out for signatures. Marian and the committee agreed that when Greg cleanup, make all necessary revisions, and updates, then Marian and Tom would begin the process of getting signatures for the cover letter on both ends.

Preparation for Presentations:

- Joint Committee on Access to Mental Health will be held on October 23rd in Annapolis at 10:00am.
- MCAA General Membership Meeting will be held on November 12th at 9:30am-12:00pm in Howard County – Dr. Goldberg will be presenting legislative issues at this meeting.

Updates on Counties:

- There will be a meeting with Wicomico County on November 19th and will have the Toolkit ready.
- A meeting has already scheduled for Charles County to learn more about DataLink.
- Have not heard from Anne Arundel County – still waiting for signature.
- Baltimore and Howard County are already on board and up and running.
- Harford County is interested but has to get back with them.
- Still working on Charles County at this time, it is important to get the process rolling and get the signature.
- Montgomery County is interested; Greg will be sending some dates to meet in November.

Additional Discussion:

- A suggestion was made to have regional provider forums for OMHC's, group and individual practices, etc. in December. Forums will be held in all regions and will also be available through webinar.
- It would be good for the subcommittee to develop a document similar to NAMI's document on what to do when a person is arrested. It was suggested that we develop a contact list of all the Health Services Administrators in all the local detention centers. Dr. Iacobovici from ConMed will forward Marian the contacts for all the detention centers where CONMED is located. Shauna will develop list for Baltimore City. Tom will obtain the Area Contract Operations Managers (nurses) information for the DPSCS facilities.
- VO will place this information on their website when the list is completed.

Next Meeting scheduled for November 5, 2013 at 9:00am at the DPSCS.

Meeting adjourned at 10:35am