## ALCOHOL AND DRUG PROFESSIONAL COUNSELOR ADVANCED

### Recruitment #15-001567-0004

<table>
<thead>
<tr>
<th><strong>DEPARTMENT</strong></th>
<th>DJS Metro Region - State Operated Facilities</th>
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<tbody>
<tr>
<td><strong>DATE OPENED</strong></td>
<td>11/23/2015 8:00:00 AM</td>
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<td><strong>FILING DEADLINE</strong></td>
<td>Open/Continuous</td>
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<td><strong>SALARY</strong></td>
<td>$60,815.00 - $75,012.00/year</td>
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<td><strong>EMPLOYMENT TYPE</strong></td>
<td>Full-Time</td>
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<td><strong>HR ANALYST</strong></td>
<td>Linda Padgett</td>
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<td><strong>WORK LOCATION</strong></td>
<td>Allegany</td>
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<td>Anne Arundel</td>
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### GRADE

17

### LOCATION OF POSITION

Alfred D. Noyes Children’s Center

9925 Blackwell Road

Rockville, MD 20850

Greenridge Youth Center

10700 Fifteen Mile Creek Road

Flintstone, MD 21530
Main Purpose of Job

The Alcohol and Drug Professional Counselor Advanced is the advanced level of professional alcohol and drug counselor work, at the certified Master's Degree level, providing counseling services, as an expert in a specialty area, to clients with substance use disorders by using intervention, treatment and rehabilitation.

POSITION DUTIES

The Department of Juvenile is accepting applications on an ongoing basis for the Alcohol and Drug Professional Counselor Advanced position. Current vacancies exist at the Alfred D. Noyes Children’s Center in Rockville, MD (Montgomery County) and at the Greenridge Youth Center in Flinstone, MD (Allegany County). The Alcohol and Drug Professional Counselor Advanced position provides a full range of counseling and substance abuse services for clients with the most complex substance abuse issues as defined by standard treatment criteria, under general supervision from a clinical supervisor. The position will address behavioral health issues by providing individual, family, and group therapeutic counseling to youth. The position will contact clients on a daily basis to provide assessments, treatment, and other clinical services. The Alcohol and Drug Professional Counselor will work as a member of a multi-disciplinary healthcare team to assist with the team’s understanding of social and emotional factors underlying a juvenile’s behavior. The incumbent will be required to work some evenings and weekends and could include on-call crisis clinician rotation.

MINIMUM QUALIFICATIONS

Education: Determined by the Maryland State Board of Professional Counselors and Therapists under the requirements for Certified Professional Counselors-Alcohol and Drug.

Experience: Determined by the Maryland State Board of Professional Counselors and Therapists under the requirements for Certified Professional Counselors-Alcohol and Drug.

DESIRED OR PREFERRED QUALIFICATIONS

The ideal candidate will have experience performing dual-diagnosis (mental health and substance use treatment) of juveniles and be licensed by the Board of Professional Counselors and Therapists as a Licensed Clinical Alcohol and Drug Counselor.

If you possess the preferred qualification be sure to address how you meet the qualification by completing the supplemental questionnaire accessed via the link at the bottom of the...
LICENCES, REGISTRATIONS AND CERTIFICATIONS

1. In accordance with Health Occupations Title 17 and Code of Maryland Regulations 10.58.07, candidates placed in this classification must be either certified or licensed by the Board of Professional Counselors and Therapists as a Certified Professional Counselor-Alcohol and Drug or as a Licensed Clinical Alcohol and Drug Counselor.

2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator’s license valid in the State of Maryland.

SPECIAL REQUIREMENTS

1. Candidates placed in this classification must possess graded courses in an identified specialty area as defined by the Alcohol and Drug Abuse Administration (ADAA), Maryland State Department of Health and Mental Hygiene. This training must be approved by ADAA. Inquiries concerning this training may be addressed to the Office of Education and Training for Addiction Services, 55 Wade Avenue, Catonsville, Maryland 21228.

2. Employees in this classification are subject to substance abuse testing in accordance with Code of Maryland Regulations 17.04.09, Testing for Illegal Use of Drugs.

SELECTION PROCESS

Applicants who meet the Minimum Qualifications will be placed on the eligible list categorized as Best Qualified, Better Qualified, or Qualified. Candidates shall be certified to the eligible list for a year.

EXAMINATION PROCESS

The assessment will be a rating of your application based on your education, training, and experience as it relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate educational and employment information on your application. Please make sure to provide sufficient information on your application to show the qualifications for this recruitment. For education obtained outside the U.S., you will be required to provide proof of the equivalent American education as determined by a foreign credential evaluation service. This list will be used by DJS hiring agency to select employees.
BARGAINING UNIT STATUS

The incumbent in this position is a member of a covered bargaining unit and will be required to pay a bi-weekly service fee to the exclusive representative of the bargaining unit.

BENEFITS

STATE OF MARYLAND BENEFITS

FURTHER INSTRUCTIONS

Online application process is strongly urged. However, if you are unable to apply on line you may mail a paper application and copy of license/certificate to the address below or fax a paper application and copy of license/certificate to the fax number below. If you choose to fax or use regular mail, you must include on each page of the attachment your First and Last Name, the Recruitment Number that is located at the top of the bulletin and the last 4 digits of your SS#. The paper application must be received by 5 pm, close of business, on the closing date for this recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted:

Maryland Department of Juvenile Services
OHR-Recruitment & Examination Unit
One Center Plaza
120 W. Fayette St.
Baltimore, MD 21201
Attn: Linda Padgett
Fax number 410-333-4188

The resulting Certified Eligible List for this recruitment may be used for similar positions in this or other State agencies.

Should additional information regarding this recruitment be required, please contact DJS Office of Human Resources at djs.ohr@maryland.gov Include the Recruitment Title/Number
that is located at the top of the bulletin.

Bilingual applicants are welcome to apply for all recruitments.

DJS values the experience gained by Veterans while serving our country. Veterans are welcome to apply for all current recruitments.

TTY Users: call via Maryland Relay

As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State’s diversity.

Click on a link below to apply for this position:

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<th>Link</th>
<th>Description</th>
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<tr>
<td>Fill out the Supplemental Questionnaire and Application NOW using the Internet.</td>
<td>Apply Online</td>
</tr>
<tr>
<td>View and print the Supplemental Questionnaire.</td>
<td>This recruitment requires completion of a supplemental questionnaire. You may view and print the supplemental questionnaire here.</td>
</tr>
<tr>
<td>Apply via Paper Application.</td>
<td>You may also download and complete the Paper Application here.</td>
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