

Traumatic Brain Injury Advisory Board
Board Meeting Minutes
September 11, 2019

Attendees:

<u>Name</u>	<u>Representing</u>	<u>Attended</u>
Abramson, Gil	Survivor	Yes
Baldwin, Jeronica	MDH- OLTSS	Yes
Bastinelli, Sandra	Survivor	Yes
Cadenhead, Larry	Family Member	phone?
Carney, Joan	BIAMD	Yes
Danzler, Joyce	Injury Prevention	Yes
Eisenberg, Norma	Family Member	Yes
Elinoff, Laurie	Survivor	Yes
Gallup, Tom	Family Member	Yes
Harmon, Pamela	Professional	phone
Hartman, Paul	Survivor	phone
Helfrich, Marny	MSDE	Yes
Hutchinson-Troyer, Linda	BIAMD	Yes
Hutchinson, Marlana	Guest	Yes
Jones, Alisa	Guest	Yes
Kerrigan, Martin	BIAMD	Yes
Kittrie, Norda	Guest	Yes
Mallinson, Adrienne	Disability Rights MM	Yes
Marion, Nikisha	Staff/BHA	Yes
Matthews, Claudette	PHPA	Yes
Mayes, Carole	MIEMSS	Yes
Nesbitt, Jess	Guest	Yes
O'Dea, Stefani	BHA	Yes
Pugh, Bryan	BIAMD	Yes
Rinehart-Mello, Catherine	Guest	Yes
Robb-McGrath, Kirsten	Dept. of Disabilities	Yes
Safi, AJ	Guest	Yes
Starr, Caitlin	Guest	Yes
Schoenbrodt, Lisa	Professional	Yes?
Terry, Jarrod	Guest	Phone
Thomas, Steven	Law Enforcement Representative	Yes
Walker-Pittman, Adrienne	Survivor	Yes

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Absentees:

Boone, Jody	DORS			Commented [SO1]: No longer on board
Cernich, Alison (ex-officio)	NIH	King, Nancy J	General Assembly	
Furman, Janet	DDA	Kara Melcavage	Survivor	
Gallagher, Amanda	Professional			Commented [SO2]: No longer on board
		Ruff, Melissa	Family Member	
				Commented [SO3]: No longer on board

I. Call to order:

Meeting was called to order at 1:12 PM and meeting attendees introduced themselves.

II. Approval of May Meeting Minutes:

A motion was made to approve the July meeting minutes. The motion was seconded and unanimously approved.

III. Safe Subcommittee Update:

The SAFE Subcommittee Meeting is the Survivor and Family Empowerment subcommittee. It meets at noon prior to the Brain Injury Advisory Board. It is a subcommittee that is for survivors and family members to present a unified voice to the board, and a time for survivors and family members to share information about what is currently happening in their lives.

The SAFE subcommittee met this afternoon. Members reintroduced themselves and shared why they were there. Members also looked over the report and spent significant time on recommendation 1. The subcommittee will be meeting again to discuss further recommendations to the report.

IV. Partner Sharing:

Gil Abramson

Gil Abramson introduced himself as survivor and told his story of surviving a 50 cc brain bleed. Abramson fought to return to his work as a lawyer dealing with management, medical leave, and disability issues. Abramson is a BIAMD member and mentors other lawyers who survived strokes and are trying to get back into practice. Abramson offers to talk to anyone who has a brain injury and to help them think positively.

Volunteers for November's Meeting

- Arin Jayes
- Adrienne Mallinson

Partner Sharing Synopsis

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- You do not have to be a board member to volunteer for partner sharing.
- The partner should share who they are, what they do, and how it relates to BI.

V. Federal TBI Grant Update:

- Stasia was unable to attend September's TBI Advisory Board Meeting. See her attached updated report on the Federal TBI Partnership Grant Project.

VI. Review of 2019 Report Draft:

Unmasking Brain Injury

- Bryan talks about history of unmasking brain injury and national movement behind it.
- BIAMD has been participating for several years and has over 65 masks.
- BIAMD summer intern Despina Thomas assisted with photographing and videotaping survivors talking about their masks.
- Bryan suggests adding a QR code to each mask so individuals can scan and watch video.
- Bryan suggests putting pictures of the mask throughout the report in order to personalize the report and draw readers in.
- Hearing the stories may make readers more inclined to act on the recommendations.
- Would be ideal to have stories related to the recommendations.
- Board agrees with the idea of including photos in report with no objections.
- Videos are about three minutes long and it is okay to share on social media.
- Bryan thanks survivors for participating.

The Board discussed potential edits to make to the document and reached consensus about these changes before implementing. Discussed changes included:

ABI and TBI

- Group discusses distinction between the two

External vs. Internal Injury

- Board discusses whether or not we need this spelled out under the executive summary
- Consensus is to remove the explanation of a non-traumatic brain injury from the executive summary

Motor Vehicle Crash vs. Motorcycle Crash

- Board discusses clarifying this distinction.

Brain Injury Symptoms

- Additions BI symptoms that the board discussed adding included mobility, dexterity, hearing, vision, speech (sensory impairments), and personality.
- Shortening sentence to make it more concise.
- Suggestion to add issues with employment,
- Discussion as to where to include dementia in symptoms list.

Preventing Traumatic Brain Injury

- Recommendation to use more concise language in this section.

Understanding TBI Incidence Data

- Discussion of Roman Numeral consistency.

State of the State

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- Discussion about whether to remove State of the State section
- Group discusses renaming the section to reflect the content.
- Group agrees on changing name to “Understanding Brain Injury.”

Data Unrepresented

- Group votes between using “data unrepresented” and “uncaptured data”
- Everyone votes in favor of uncaptured data

Appendix

- Board discusses whether anything needs to be added and agrees upon appendix content.
- Suggestion to add Maryland accomplishments in the appendix

Thanking Legislators

- Board discusses whether or not to thank legislators and decides that they should not be thanked before taking action on these issues.

Recommendation II

- Suggestions of retitling “Why Is This Important” and make a case about why this is important.
- Typographical error – increased “risk” not increased “rick.”

Recommendation III

- Put in a citation about what the program is (waiver subcommittee agreed upon this language)
- Bold or highlight the 83 members not served
- Access issue and technical eligibility and how it should be based around people’s needs
- Recommended to changes that are a part of the waiver
- Putting more emphases on low cap on enrollment

Recommendation IV

- Suggestion of putting in a screenshot of where the trust fund is on the MDOT website because it is hard for people to find.

Title and Cover Page

- Board discusses changing the title of the report
- Proposed names include: Pulling the Mask off Brain Injury, Removing the Cover, Seeing Beyond the Mask, Uncover the Needs Behind the Mask.
- Board discusses whether or not it is beneficial to have the same cover every year so that the report is recognizable, vs. having a new title page to attract interest.
- Discussion as to whether there is enough time to decide on a title and cover page.
- Stefani agrees to send out a survey monkey to vote on title and front cover.

Education Subcommittee Recommendations

- Expanded on first two bullets to three bullets
- Separating out the school health forms from the special education process
- Researching and trying to get good appropriate data in there, using the year of 2017

Zoom Room

- Stefani asks if we can start using zoom to improve audio for people on the phone.
- Board will test this out in November

Hiring an Injury Prevention Section Head

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- Suggest distributing link and posting to #FiveThoughts

Finalizing Report

- Changes will be incorporated, voted on, and sent out.
- Martin says he will send this to Stefani by Friday.
- Report is due by the end of September.

VII. New business/ Board Member announcements

October 13th, 2019 – Scarecrow Classic 5K

- UMBC Commons – 1000 Hilltop Circle, Baltimore, MD 21250
- This year there are brand new technical t-shirts and other swag.
 - Attendees are encouraged to go to website and sign up.

March 26th-27th, 2020 – BIAMD Annual Conference – New Location Announcement

Turf Valley Resort – 2700 Turf Valley Rd. Ellicott City, MD 21042

Commented [SO4]: Seems to be confusing mental health first aid with MPAI?

VIII. Remaining 2019 TBI Advisory Board Meeting Dates:

- November 13, 2019
- Location: MD Department of Transportation 1-3pm with SAFE subcommittee meeting at noon prior to each meeting

XII. Adjournment: Meeting adjourned at 3:14 PM

Summary of Action Steps:

<i>Topic</i>	<i>Discussion</i>	<i>Action to be Taken</i>	<i>Responsible</i>	<i>Planned Completion</i>	<i>Status</i>
Lacking in Brain Injury Rehab for Adults	Tom Gallup discussed adding information about lacking in brain injury rehab for adults	Stefani suggests that this may need to go into next year's report but can be looked at during final edits of this year's report	Stefani	By November Board Meeting	
Trust Fund MDOT Screenshot	Board discusses whether readers can find trust fund donation link on MDOT website	Put a screenshot of where the Trust Fund button is on MDOT website	Stefani	By November Board Meeting	
Title and Cover Page of the Report	Group discusses whether report needs new title or cover page.	Stefani will send out a survey monkey about whether or not to use Bryan's	Stefani	By November Board Meeting	

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		mockup for the front cover as well as title.			
Annual Report Changes	Board discusses timeline for completing changes to report.	Martin says we will compile changes, vote on them, and then send it out.	Everyone	Martin says he will send this to Stefani by Friday Report is due by the end of September	
Zoom Room	Stefani asks if we can start using zoom to get people on the phone more plugged into the meeting.	Bryan states that we can try this during the November meeting.	Bryan and Stefani	By November Board Meeting	
Hiring an injury prevention section head	Joyce explains that we are hiring a new injury prevention section head – anyone who is interested can look at the link	Joyce agrees to send to Bryan and Stefani to distribute	Joyce, Bryan, and Stefani	By November Board Meeting	
Partner Sharing	<i>Arin Jayes</i> and <i>Adrienne Mallinson</i> volunteered to share	Prepare partner sharing for November	<i>Arin Jayes</i> <i>Adrienne Mallinson</i>	By November Board Meeting	