

Traumatic Brain Injury Advisory Board  
Board Meeting Minutes  
May 9, 2018

Attendees:

<u>Name</u>	<u>Representing</u>	<u>Attended</u>
Baldwin, Jeronica	OHS	Yes
Bastinelli, Sandra	Individual with TBI	Yes
Berlow, Bob	MDLC	Yes
Cadenhead, Larry	Family Member	Yes
Carney, Joan	BIAM	Yes
Carter, Catherine	Guest	Yes
Danzler, Joyce	Injury Prevention	Yes (by phone)
Eastman, Jennifer	MDOD	Yes
Edmonston, Stacia	Guest	Yes
Eisenberg, Norma	Family Member	Yes
Elinoff, Laurie	Individual with TBI	Yes (by phone)
Furman, Janet	DDA	Yes
Gallagher, Amanda	Professional	Yes
Gallop, Tom	Family Member	Yes
Hall, Elizabeth	Guest	Yes
Harman, Pamela	Professional	Yes (by phone)
Hartman, Paul	Individual with TBI	Yes (by phone)
Helfrich, Marny	MSDE	Yes (by phone)
Hutchinson, Marlana		Yes (by phone)
Hutchinson-Troyer, Linda	BIAM	Yes
Kerrigan, Martin	BIAM	Yes
Marion, Nikisha	Staff/BHA	Yes
O'Dea, Stefani	BHA	Yes
Parson, Sade	Guest	Yes
Pugh, Bryan	BIAM	Yes
Rinehart Mello, Catherine	Guest	Yes
Robb-McGrath, Kirsten	Guest	Yes
Ruff, Melissa	Family Member	Yes (by phone)
Sanders, Jessica	Staff	Yes
Schoenbrodt, Lisa	Professional	Yes (by phone)
Starr, Caitlin	Guest	Yes
Synovec, Caitlin	Guest	Yes
Terry, Jarrod	Guest	Yes
Thomas, Steven	Guest	Yes
Waldstreicher, Delegate Jeff (ex-officio)	General Assembly	Joe (by phone)

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**Absentees:**

Boone, Judy	DORS		Mays, Carole	MIEMSS
Cernich, Alison (ex-officio)	NIH		Peterson, Keisha	OGCSHCN
King, Senator Nancy (ex-officio)	General Assembly		Walker-Pittman, Adrienne	Individual with TBI
			Weaver, Buddy	Family member

**I. Call to order:**

Meeting was called to order at 1:08 and meeting attendees introduced themselves.

**II. Approval of Meeting Minutes:**

A motion was made to approve the March meeting minutes. The motion was seconded and unanimously approved.

**III. S.A.F.E. Subcommittee:**

The S.A.F.E committee discussed:

- The impact that brain injury has on the family.
- Starting a Clubhouse model in Maryland. Stefani will arrange for speakers on this topic
- More accessible resources and working toward a resource guide. Stefani suggested a presentation by Maryland Access Point.

**IV. Partner Sharing:**

Tom Gallop shared his experience as the father of a son with traumatic brain injury. Amanda Gallagher and Larry Cadenhead volunteered to share at the next meeting.

**V. Chairperson Election:**

Martin Kerrigan was unanimously elected as the Chairperson.

**VI. Advisory Board Staffing Changes:**

As of July1, 2018 funding for Brain Injury Waiver Case Management will move from the Howard County Mental Health Authority to Baltimore City. Baltimore City will be sole sourcing a contract with BIAMD for Brain Injury Waiver Case Management, therefore Jessica Sanders and Catherine Mello's positions will move to the BIAMD. Jessica will provide administrative support to the TBI Advisory Board.

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***VII: March Brain Injury Awareness Day and Legislative Debriefing:***

Elizabeth Hall, MDoD, gave a legislative debriefing on the bills that the TBIAB was following and the outcomes. A handout will be distributed via email.

Martin gave an update on House Bill 1530 and House Bill 1533, which both addressed improving the identification of students with TBI in public schools. House Bill 1530 passed the House but did not pass the Senate. No feedback was received regarding House Bill 1533.

A lengthy discussion followed relating to future legislation efforts on the identification of students with TBI in schools, parental education, training of school staff, etc.

***VIII: CDC Childhood TBI Materials:***

The CDC has released a report to Congress on Brain Injury in Childhood. The Executive Summary was passed around. <https://www.cdc.gov/media/releases/2018/a0221-traumatic-brain-injury.html>

***IX: Federal TBI Grant Proposals:***

Stefani shared information on the Federal TBI Grant proposal which will focus on brain injury and behavioral health. The proposal had to address co-occurring mental health and brain injury and reducing opioid misuse and brain injury. The focus of the model, which has been named the STAR model, will be screening individuals with brain injury who have been receiving behavioral health services. The outcome of the TBIAB's proposal should be available by the next Board meeting.

***X: New Business/Board Member Announcements:***

- Linda Hutchinson-Troyer shared a story about insurance issues, neuro-psych evaluations and DORS
- Strike it Big for Brain Injury Bowling event is June 23, 2018
- Blue Crabs for Brain Injury event is August 19, 2018
- Scarecrow 5K Classic at UMBC is September 30, 2018
- Senator Flannigan is in the process of creating an MOU with the MVA to place a checkbox on the kiosks with an option to donate \$1 to the Brain Injury Trust Fund.
- In FY20 the MVA website will undergo a major overhaul and an opportunity to donate \$1 to the Brain Injury Trust Fund will be included on the new site. The BIAMD will request grant funding for outreach and awareness about the checkboxes.
- The MDH Center for Chronic Disease Prevention and Control has received a CDC grant for health promotion programs for people with intellectual or cognitive disabilities, or mobility impairments. Jennifer Eastman asked for volunteers to serve on the Advisory Committee. Anyone interested should contact [jennifer.eastman@maryland.gov](mailto:jennifer.eastman@maryland.gov)

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**VII: Remaining 2018 Meetings:**

July 11, Sept 5, Nov 14, 1-3 p.m. at MDOT. SAFE Committee meets at noon.

**VIII: Adjournment:** Meeting adjourned at 3:02.

**Summary of Action Steps:**

<i>Topic</i>	<i>Discussion</i>	<i>Action to be Taken</i>	<i>Responsible</i>	<i>Planned Completion</i>
Summary of action steps.	Create a table at the end of the minutes with summary of action steps	Set reminders in Google calendar to follow up with Board members on assigned Action Steps	Stefani	Ongoing
Executive Committee		Form an Executive Committee	Board chair and staff	November 2016
Presentation Regarding Club Houses			Stefani	At future Board meeting
Presentation by Maryland Access Point			Stefani	At future Board meeting
Partner Sharing Follow-up		Presentation on ABLE Account	Anne Blackfield	At future Board meeting
Partner Sharing	Amanda Gallagher			July Board Meeting
Partner Sharing	Larry Cadenhead			July Board Meeting
Strategic Plan		Update on Strategic Plan goals		Every January
Standing Agenda Item	Parking Lot Issues in Annual Report			All future Board meetings

**Annual Report- Parking Lot Items:**

<i>Issue</i>	<i>Person(s) introducing issue</i>
Law enforcement- risk of brain injury and return to duty guidelines	Ray Foxwell