

Traumatic Brain Injury Advisory Board
Board Meeting Minutes
January 10, 2018

Attendees:

<u>Name</u>	<u>Representing</u>	<u>Attended</u>
Baldwin, Jeronica	OHS	Yes
Berlow, Bob	MDLC	Yes
Cadenhead, Larry	Family Member	Yes
Carny, Joan	BIAM	Yes
Danzler, Joyce	Injury Prevention	Yes
Eastman, Jennifer	MDOD	Yes
Edmonston, Stacia	Guest	Yes
Eisenberg, Norma	Family Member	Yes
Fick, Niel	Guest	Yes
Foxwell, Raymond	Law Enforcement	Yes
Furman, Janet	DDA	Yes (by phone)
Gallagher, Amanda	Professional	Yes
Harman, Pamela	Professional	Yes (by phone)
Hartman, Paul	Individual with TBI	Yes (by phone)
Helfrich, Marny	MSDE	Yes (by phone)
Hutchinson-Troyer, Linda	BIAM	Yes (by phone)
Hutchinson, Marlena		Yes (by phone)
Kerrigan, Martin	BIAM	Yes
Kirtz, Terry	Guest	Yes
Mays, Carole	MIEMSS	Yes
Marion, Nikisha	Staff/BHA	Yes
O'Dea, Stefani	BHA	Yes
Parson, Sade	Guest	Yes
Pugh, Bryan	BIAM	Yes
Rhinehart Mello, Catherine	Guest	Yes
Schoenbrodt, Lisa	Professional	Yes (by phone)
Starr, Caitlin	Guest	Yes
A.J. Safi	Guest	Yes (by phone)
Synovec, Caitlin	Guest	Yes
Terry, Jarrod	Guest	Yes (by phone)
Thomas, Stephen	HCPD	Yes
Waldstreicher, Delegate Jeff (ex-officio)	General Assembly	Duwane (by phone)
Weaver, Buddy	Family Member	Yes

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Board Meeting Minutes
January 10, 2018

Absentees:

Bastinelli, Sandra	Individual with TBI		King, Senator Nancy (ex-officio)	General Assembly
Boone, Judy	DORS		Peterson, Keisha	OGCSHCN
Cernich, Alison (ex-officio)	NIH		Ruff, Melissa	Family Member
Elinoff, Laurie	Individual with TBI		Walker-Pittman, Adrienne	Individual with TBI

I. Call to order:

Meeting was called to order at 1:07 and meeting attendees introduced themselves.

II. Approval of Meeting Minutes:

A motion was made to approve the November 8, 2017 meeting minutes. The motion was seconded and unanimously approved.

III. S.A.F.E. Subcommittee:

The S.A.F.E. committee raised concerns that there is no mention in the media of subsequent brain injury following an opioid overdose.

An intern from Johns Hopkins Master of Public Health Program, Jasmine McCullen, is working with Stasia Edmonston to create tools that can be used by those working in the addiction and brain injury field. Information will be disseminated to the brain injury community and presented at the Behavioral Health Statewide Conference when the project is complete.

IV. Partner Sharing:

Amanda Gallagher and Lisa Schoenbrodt volunteered to share at the next meeting.

V. Annual TBI Advisory Board Report Feedback:

After the report was reviewed by people who are not familiar with brain injury, a suggestion was made to define the abbreviations and acronyms.

There was a discussion about how to increase the number of people reading the report. It was suggested to send the one-page summary with the invitation and flyer to Annapolis.

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Board Meeting Minutes
January 10, 2018

Ray Foxwell suggested a recommendation be included in the next report regarding screening for brain injury and baseline concussion testing and “return to duty” guidelines for law enforcement officers and new recruits. Law enforcement officers are at high risk of sustaining head injuries on the job and also they have backgrounds that may have predisposed them to previous injuries (e.g. Veterans, athletes, domestic violence). The Board was in full agreement.

VI: March Brain Injury Awareness Month Activities:

A. TBI Advisory board meeting and Legislative BI awareness day activities March 7th

- 8:30-11- Brain Injury awareness event/ meet and greet with legislators
- 11-1 TBI Advisory Board meeting
- It was suggested to have a forum with a panel of experts from 8:00-8:30 a.m. during the awareness day event
- Caitlin Synovec suggested that Brain Injury be included when the Occupational and Speech and Language Therapists lobby groups
- Three draft brain injury bills may be introduced at the Legislative Session.
 - Improve screening for brain injury of students during education (hearing, vision, etc.) screenings
 - Questions regarding brain injury should be included in Special Education screening.
 - Bryan is working with Delegate Flannigan to sponsor funding of the Trust Fund.

B. The **BIAMD Annual Conference** will be held March 15-17 at the Radisson Hotel in Timonium. Stefani encouraged the Board to attend.

C. TBI Awareness day on Capitol Hill March 20th

VII: Strategic Plan:

Stefani reviewed the Strategic Plan and highlighted the accomplishments that have been made by the Board.

VIII: New Business/Board Member Announcements:

- BIAM has been awarded a grant from PCORI to participate in focus group. Participants should be individuals with brain injury, caregivers, coordinator of programs that deal with TBI or clinicians. Bryan reviewed the criteria.
- Stacia handed out a list of topics for which she is available to train.

IX: Remaining 2018 Meetings:

March 7 (at Annapolis), May 9, July 11, Sept 5, Nov 14, 1-3 p.m. at MDOT. SAFE Committee meets at noon.

X: Adjournment: Meeting adjourned at 3:00.

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Summary of Action Steps:

<i>Topic</i>	<i>Discussion</i>	<i>Action to be Taken</i>	<i>Responsible</i>	<i>Planned Completion</i>
Summary of action steps.	Create a table at the end of the minutes with summary of action steps	Set reminders in Google calendar to follow up with Board members on assigned Action Steps	Stefani	Ongoing
Executive Committee		Form an Executive Committee	Board chair and staff	November 2016
Partner Sharing Follow-up		Presentation on ABLE Account	Anne Blackfield	At future Board meeting
Partner Sharing			Lisa Schoenbrodt	March Meeting
Partner Sharing			Amanda Gallagher	March Meeting
Strategic Plan		Update on Strategic Plan goals		Every January
Standing Agenda Item	Parking Lot Issues in Annual Report			All future Board meetings

Annual Report- Parking Lot Items:

<i>Issue</i>	<i>Person(s) introducing issue</i>
Law enforcement- risk of brain injury and return to duty guidelines	Ray Foxwell