***Attendees:***

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***Representing*** | ***Attended*** |
| Bastinelli, Sandra | guest | Yes |
| Berlow, Bob | MDLC | Yes (by phone) |
| Blackfield, Anne | MDOD | Yes (by phone) |
| Carney, Joan | BIAMD | Yes |
| Coppinger, Mary Lou | Family Member | Yes |
| Danzler, Joyce | Injury Prevention | Yes |
| Eisenberg, Norma | Family Member | Yes |
| Elinoff, Laurie | Individual with TBI | Yes |
| Farmer, Denise | OHS | Yes |
| Furman, Janet | DDA | Yes (by phone) |
| Harman, Pamela | Professional | Yes (by phone) |
| Helfrich, Marny | MSDE | Yes |
| Hutchinson-Troyer, Linda | BIAM | Yes |
| Kerrigan, Martin | BIAM | Yes |
| Lauterbach, Margo | Professional | Yes (by phone) |
| Marion, Nikisha | BHA | Yes |
| McElwee, Jamie | Professional | Yes |
| Mosko, Ray | Professional | Yes |
| O'Dea, Stefani | BHA | Yes |
| Pugh, Bryan | BIAM | Yes |
| Rhinehart Mello, Catherine | Guest | Yes |
| Starr, Caitlin | Guest | Yes |
| Synovec, Caitlin | Guest | Yes |
| Waldstreicher, Delegate Jeff | General Assembly | Dwayne (by phone) |
| Walker-Pittman, Adrienne | Individual with TBI | Yes |
| Weaver, Baron | Family Member | Yes |
| Deely Wood, Christine | Family Member | Yes (by phone) |

***Absentees:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Anyadike, Grace | ADAA |  | King, Nancy Senator | General Assembly |
| Baldwin, Angela | Individual with TBI |  | Mays, Carole | MIEMSS |
| Boone, Judy | DORS |  | Peterson, Keisha | OGCSHCN |
| Caughlan, Jan | Professional |  | Watrous, Cari | MDOD |
| Cernich, Alison | NIH |  |  |  |
| Davis, Corey | Individual with TBI |  |  |  |
| Edmonston, Anastasia | Guest |  |  |  |
| Foxwell, Raymond | Law Enforcement |  |  |  |
| Hartman, Paul | Individual with TBI |  |  |  |

***I.*** ***Call to order:***

Meeting was called to order at 1:13 and meeting attendees introduced themselves

***II.*** ***Webinar:***

Susan Vaughn, Director of the National Association of State Head Injury Administrators, conducted a webinar on “Overview of State Brain Injury Service Coordination Programs.” Also on the webinar was Judy Dettmer, Director of Brain Injury Programs in Colorado, Venice Woods, Missouri Adult Brain Injury Program Manager, and Keri Bennett from Nebraska. A question and answer session followed.

***III.*** ***SAFE Subcommittee Report:***

The following issues were discussed during the SAFE committee meeting:

* Need for brain injury screening in schools
* How to provide services that are not provided in the waiver
* Services for those who did not qualify for waiver
* Universal training for individuals who are working with individuals with TBI
* Provide list of members and contact information of the TBI Advisory Board and their roles to be used as a resource
* What will happen to family members when caretakers pass away?

***IV. Partner Sharing:***

Norma Eisenberg shared her story as a family member.

Anne Blackfield explained the role and programs of the Department of Disabilities.

***V. TBI Advisory Board Website Update:***

A site has been created as part of the Behavioral Health Administration website with all the relevant information of the TBI Advisory Board. Stefani asked for feedback on the website. The link to the website is http://bha.dhmh.maryland.gov/Pages/mdtbiadvisoryboard.aspx

***VI. Subcommittee Reports:***

***BI Waiver/LTC Committee*** does not plan to make any major changes to recommendations in Annual Report. The current recommendation requires the department to improve the quality of resources for people with complex medical needs resulting from TBI, with three specific requests:

* Creation of a TBI Ombudsman program
* Supported employment services and rate structure
* Changing the eligibility to a needs based criteria

***Education Committee’s*** goal is to introduce legislation to screen students for brain injury and Delegate Luedtke of Montgomery County has indicated that he would support this. An appropriate screening tool has been identified from Oregon and will be shared with Delegate Luedtke.

***Trust Fund Committee*** has not met and there are no updates. Stefani will send the recommendation out to the committee.

***VI: Announcements:***

* The Scarecrow Classic is on October 2nd and volunteers are still needed
* Brain Injury Association website has been updated BIAMD.org
* BIAMD has created an opportunity for fundraising with “shop to support.” Details are on the website.
* Dawn Roher is no longer working for the BIAMD. Caitlin Star has been promoted to Manager of Support Services.
* As a result of a session at NASHIA, there was discussion about training first responders in Brain Injury and possibly including a recommendation in the Annual Report.
* Sub-committee draft recommendations to Stefani by October 7th.

***VII: Adjournment:***

Meeting adjourned at 3:13.

***Summary of Action Steps:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Topic*** | ***Discussion*** | ***Action to be Taken*** | ***Responsible*** | ***Planned Completion*** | ***Status*** |
| Summary of action steps. | Create a table at the end of the minutes with summary of action steps | Set reminders in Google calendar to follow up with Board members on assigned Action Steps | Stefani | Ongoing |  |
| Partner Sharing follow-up. |  | Presentation by Jan Caughlan about Healthcare for the Homeless | Jan Caughlan | At future Board Meeting |  |
| Executive Committee |  | Form an Executive Committee | Board chair and staff | November 2016 |  |
| Partner Sharing Follow-up |  | Presentation on ABLE Account | Anne Blackfield | At future Board meeting |  |
| Website |  | Feedback on website to Stefani | Board | By next meeting |  |
| Annual Report | Recommendations for the report | Subcommittees should have a draft of recommendations | Sub-committee chairs | October 7th |  |
| Work with Delegate Luedtke  Office regarding Education related legislation |  | Introduce legalization to require brain injury screening for students | Martin Kerrigan and Education subcommittee | December 2016 |  |