

Traumatic Brain Injury Advisory Board
Board Meeting Minutes
November 9, 2016

Attendees:

<u>Name</u>	<u>Representing</u>	<u>Attended</u>
Caughlan, Jan	Professional	Yes
Carney, Joan	BIAMD	Yes
Edmonston, Anastasia	Guest	Yes
Elinoff, Laurie	Individual with TBI	Yes
Farmer, Denise	OHS	Yes
Fick, Nathaniel	Guest	Yes
Harman, Pamela	Professional	Yes (by phone)
Hartman, Paul	Individual with TBI	Yes (by phone)
Hutchinson-Troyer, Linda	BIAM	Yes
Kerrigan, Martin	Individual with TBI	Yes
Logsdon, Amy	Guest	Yes
Marion, Nikisha	BHA	Yes
O'Dea, Stefani	BHA	Yes
Peterson, Keisha	OGDSHCN	Yes
Pugh, Bryan	BIAM	Yes
Rhinehart Mello, Catherine	Guest	Yes
Rivera, Linnette	BHA	Yes
Roher, Dawn	Guest	Yes
Schoenbrodt, Lisa	Guest	Yes
Starr, Caitlin	Guest	Yes
Synovec, Caitlin	Guest	Yes
Waldstreicher, Delegate Jeff	General Assembly	Dwayne (by phone)
Weaver, Buddy	Family Member	Yes
Deely Wood, Christine	Family Member	Yes (by phone)

Absentees:

Baldwin, Angela	Individual with TBI	Furman, Janet	DDA
Bastenelli, Sandra	Individual with TBI	Helfrich, Marny	MSDE
Berlow, Bob	MDLC	King, Nancy Senator	General Assembly
Boone, Judy	DORS	Lauterbach, Margo	Professional
Cernich, Alison	NIH	Mays, Carole	MIEMSS
Coppinger, Mary Lou	Family Member	McElwee, Jamie	Professional
Danzler, Joyce	Injury Prevention	Mosko, Raymond	Family Member
Davis, Corey	Individual with TBI	Walker-Pittman, Adrienne	Individual with TBI
Eisenberg, Norma	Family Member	Watrous, Cari	MDOD
Foxwell, Raymond	Law Enforcement		

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I. Call to order:

Meeting was called to order at 1:11 and meeting attendees introduced themselves.

II. S.A.F.E. Subcommittee:

The SAFE Subcommittee conducted a new Board member orientation for new Board members.

III. Partner Sharing:

Neil Fick shared his connection with Traumatic Brain Injury as a lawyer. Joan Carney and Keisha Peterson will share at the next meeting.

IV. 2016 Annual Report:

The Annual Report was reviewed in detail and Stefani will make the appropriate changes to the draft. Any comments from the Board should be emailed by the end of the week.

V. New Business/Board Member Announcements:

Bryan announced that BIAM is still looking for presentations at the 2017 conference which is March 23rd and 24th.

VI. 2017 Meeting Schedule:

The 2017 meetings will be held on January 11, March (tbd), May 10, July 12, September 20, and November 8.

VII. Adjournment:

Meeting adjourned at 2:59.

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Summary of Action Steps:

<i>Topic</i>	<i>Discussion</i>	<i>Action to be Taken</i>	<i>Responsible</i>	<i>Planned Completion</i>	<i>Status</i>
Summary of action steps.	Create a table at the end of the minutes with summary of action steps	Set reminders in Google calendar to follow up with Board members on assigned Action Steps	Stefani	Ongoing	
Partner Sharing follow-up.		Presentation by Jan Caughlan about Healthcare for the Homeless	Jan Caughlan	At future Board Meeting	
Executive Committee		Form an Executive Committee	Board chair and staff	November 2016	
Partner Sharing Follow-up		Presentation on ABLE Account	Anne Blackfield	At future Board meeting	