

Maryland Department of Health
Behavioral Health Administration
Minority Outreach Technical Assistance (*MOTA*) Partners,
Faith-Based and Community-Based Organizations
Request for Proposal (*RFP*) Application
Frequently Asked Questions (*FAQs*) # 1

October 16, 2019

1. Can we submit one proposal to cover more than one county?

Each local jurisdiction will review and score proposals for their jurisdiction; therefore a separate proposal and budget must be submitted to each jurisdiction.

2. What are the submission and awarding timelines, to include the anticipated Project beginning and ending dates?

Project Awards will be issued in January 2020. Providers should be prepared to begin services immediately upon awarding of SOR Funding. For full consideration, the start date for the proposed services is to be included in the original proposal. The Grant period is from September 30, 2019 – September 29, 2020.

3. As indicated on page 8 of the RFP, will the Substance Abuse and Mental Health Administration (SAMHSA) require Government Performance and Reporting Act (GPRA) Data collection?

Federal grantees are mandated to perform the GPRA survey for services that are considered treatment and recovery. Services which are not considered treatment or recovery will still be required to collect and submit performance data for the Behavioral Health Administration (BHA) and SAMHSA.

4. What is the difference between the chart listed on page 7 and the chart listed on pages 9 through 11? Which chart should we use to submit our actual application?

The difference in the two charts is: The chart on page 7 is a breakdown of the scoring system that will be utilized to evaluate all proposals by the Local Health Department(s) (LHD). The chart on pages 9 through 11 is the actual template/format that is required by the jurisdictions for submitting the application.

5. Is there a limit on the number of pages that can be submitted as the application?

No more than 10 pages will be considered to include the appendices.

6. With the number of requirements including goals and objectives, internal quality assurance monitoring, and follow-up, is it advisable to have an outside evaluation conducted of our program's services?

The Grantee must determine the most appropriate HIPAA compliant approach for meeting the goals and objectives and for conducting internal quality assurance monitoring.