***Attendees:***

|  |  |  |
| --- | --- | --- |
| ***Name*** | ***Representing*** | ***Attended*** |
| Baldwin, Jeronia | Guest | Yes (by phone) |
| Bastinelli, Sandra | Individual with TBI | Yes |
| Berlow, Bob | DRM | Yes |
| Eisenberg, Norma | Family Member | Yes |
| Elinoff, Laurie | Individual with TBI | Yes |
| Foxwell, Raymond | Law Enforcement | Yes |
| Harman, Pamela | Professional | Yes (by phone) |
| Hutchinson-Troyer, Linda | BIAM | Yes |
| Kerrigan, Martin | BIAM | Yes |
| Marion, Nikisha | Staff/BHA | Yes |
| Mays, Carole | MIEMSS | Yes (by phone) |
| O'Dea, Stefani | BHA | Yes |
| Peterson, Keisha | OGCSHCN | Yes (by phone) |
| Pugh, Bryan | BIAM | Yes |
| Rhinehart Mello, Catherine | Guest | Yes  |
| Rivera, Linnette | MDOD | Yes |
| Ruff, Melissa | Family Member | Yes |
| Synovec, Caitlin | Guest | Yes |
| Walker-Pittman, Adrienne | Individual with TBI | Yes  |
| Weaver, Buddy | Family Member | Yes  |
| Vaughn, Jasmine | Staff/BHA | Yes |

***Absentees:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Boone, Judy | DORS |  | Furman, Janet | DDA |
| Cadenhead, Larry | Family Member |  | Hartman, Paul | Individual with TBI |
| Carny, Joan | BIAM |  | Helfrich, Marny | MSDE |
| Cernich, Alison (ex-officio)  | NIH |  | King, Senator Nancy (ex-officio) | General Assembly |
| Danzler, Joyce | Injury Prevention |  | Schoenbrodt, Lisa | Professional |
| Farmer, Denise | OHS |  | Waldstreicher, Delegate Jeff (ex-officio) | General Assembly |
| Lauterbach, Margo | Professional |  |  |  |
| Mosko, Raymond | Family Member |  |  |  |

***I.*** ***Call to order:***

 Meeting was called to order at 1:06 and meeting attendees introduced themselves.

***II.*** ***Approval of Meeting Minutes:***

A motion was made to approve the May meeting minutes. The motion was seconded and unanimously approved.

***III.*** ***S.A.F.E. Subcommittee:***

 The Annual Report was discussed, in particular screening and the need for additional data.

***IV.*** ***Partner Sharing:***

 Bob Berlow gave an overview of his role as an attorney at Disability Rights of Maryland

***V. Annual Report:***

 Stefani reviewed the format of last year’s report and “parking lot” issues.

 Recommendations were reviewed and brain-storming discussions included:

* Opioid abuse and brain injury connection
* First responders secondary exposure to opioids
* Brain injury and abuse
* Adding an appendix of resources for Brain Injury
* Add infographics to the report
* Conduct a Public Service Announcement and/or radio and television segments at the time of report release
* Highlight accomplishments within the recommendations
* Add a sample case with cost of care. Compare to a case of an individual who received early intervention
* Recommendation #1 will remain the same and screening will remain the focus of the recommendation
* Recommendation #2: highlight homelessness and incarceration and possibly remove the Behavioral Health Services portion.
* Recommendation #3: Brain Injury Waiver Committee will review and send to the Board

 Any suggestions and edits should be sent to Stefani by August 31, 2017.

***VI: New Business/Board Member Announcements:***

* There are two new Brain Injury Case Managers, Jasmine Vaughn and Mike Wayne Stafford. Catherine Rinehart Mello and Nikisha Marion will assume some new waiver administrative duties in addition to having a small case load of participants to case manage.
* A conference by the National Council on Independent Living will be held in Washington July 24-27.
* A call for action housing event will be held in Baltimore on July 29th.
* Brain Injury Association of Maryland events ([www.biamd.org](http://www.biamd.org)):
	+ First ever Crab Feast will be held on Sunday, September 10th.
	+ There will be a 5K on October 8th. Registration is open and individuals with a brain injury will receive recognition.
* A monthly support group for adults with co-occurring brain injury and SUD is held at University of Maryland Orthopedic Institute (formally Kernan Hospital) on the third Monday of the month.

***VII: Remaining 2017 Meetings:***

 September 20th and November 8th, 1-3 p.m. at MDOT. SAFE Committee meets at noon.

**VIII: *Adjournment:*** Meeting adjourned at 2:49.

***Summary of Action Steps:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Topic*** | ***Discussion*** | ***Action to be Taken*** | ***Responsible*** | ***Planned Completion*** |
| Summary of action steps. | Create a table at the end of the minutes with summary of action steps | Set reminders in Google calendar to follow up with Board members on assigned Action Steps | Stefani | Ongoing |
| Executive Committee |  | Form an Executive Committee | Board chair and staff | November 2016 |
| Partner Sharing Follow-up |  | Presentation on ABLE Account | Anne Blackfield | At future Board meeting |
| Partner Sharing |  | Keisha Peterson |  | May Board meeting |
| Partner Sharing |  | Joyce Danzler |  | September Board meeting |
| Strategic Plan | Recommendation regarding screening | Draft recommendation from data outcomes  | Caitlin Synovec |  |
| Annual Report Recommendations |  | Suggestions, edits, articles and/or case studies to Stefani by 8/31/17 |  |  |