Dispensing Nurse Job Description

BornFree Wellness Centers of America is looking for an innovative dynamic individual to join a brand new wellness clinic that provides behavioral health, and opiate treatment. We are outcomes driven and have a strong focus on the holistic well-being of the patient. We have been watching the heroin epidemic grow in Maryland and around the nation, and we are motivated to provide patient centered services that will make a difference. We are looking for someone who has the enthusiasm, creativity, and flexibility to join us in redefining the industry.

Description
The Dispensing Nurse is responsible for dispensing any medications the clinic may utilize in the treatment of patients; this includes methadone, Suboxone, and Subutex. This candidate will work with the Nurse Practitioner, Medical Director, and Clinical Program Administrator to assure appropriate medical care of patients. This is part-time position and will require 25 - 30 hours /week commitment with excellent compensation. Candidate must be able to work early morning hours 5am-10am and available to work some Sundays 7am – 10am. Additionally, candidates must be able to pass a credit check, background check and drug screening.

Responsibilities
- Employee is expected to perform all duties in accordance to work schedule.
- Sets up for dispensing of medication and dispenses medication.
- Monitors medication inventory and reports to Nurse Practitioner.
- Reconciles inventory of methadone, Suboxone, and Subutex at conclusion of dosing.
- Prints daily reports.
- Signs and processes physician orders.
- Enters notes in Methasoft and inputs flags as per physician orders.
- Processes dose changes and puts notes in systems.
- Processes phase change requests.
- Documents "no-shows" in system.
- Coordinates guest medication.
- Collects UDS as needed.
- Monitors vital signs for dose changes.
- Files appropriate paperwork.
- Calibrates Methadone pump.
- Prints, signs and files monthly medication record.

Qualifications and Requirements
- 1 year experience as a RN or LPN in medication assisted treatment in an opiate treatment setting.
- CPR certified within 3 months of hire.
- Must pass a criminal background check.

Education Requirements
- Graduation from an accredited school of nursing.
- Licensed with the state of Maryland as RN or LPN.

Interested candidates, please contact Maheen Nasim at mnasim@bornfreewellness.com